

Wellness Insurance Network Board of Trustees Meeting  
Wednesday, April 18, 2018  
Indian Trails Public Library, Wheeling, IL

Minutes

1. Welcome

President Lentine called to order the meeting of the Wellness Insurance Network (WIN) Board of Trustees at 1:00 p.m.

2. Roll Call

Secretary Beal called roll. The following Trustees were present: Beal, Reynders, Cerqua, Lentine, Rosenthal, and Schuessler. The following Trustees were absent: Thomas.

Also in attendance: Scott Remmenga from Assurance Agency

3. Approval of Agenda

TRUSTEE REYNDERS MOVED TO APPROVE THE AGENDA FOR APRIL 18, 2018. TRUSTEE ROSENTHAL SECONDED THE MOTION.

No changes or additions. President Lentine called for a vote to approve agenda as presented.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1.

4. Approval of Minutes

TRUSTEE CERQUA MOVED TO APPROVE BOARD MEETING MINUTES OF FEBRUARY 21, 2018. TRUSTEE BEAL SECONDED THE MOTION.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1.

Trustee Thomas arrived at 1:03 pm.

5. Treasurer's Report - Financial Statements

- a) Remmenga reviewed the Statement of Revenue and Expenditure Budget and Actual Reports for the periods ending February 28, 2018 and March 31, 2018.
- b) Remmenga reviewed the Balance Sheets as of February 28, 2018 and March 31, 2018.

President Lentine called for a motion for approval of financial statements as presented.

TRUSTEE CERQUA MOVED FOR APPROVAL OF FEBRUARY AND MARCH 2018 FINANCIAL STATEMENTS AS PRESENTED. TRUSTEE BEAL SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEAL, LENTINE, CERQUA, REYNDERS, ROSENTHAL, SCHUESSLER, AND THOMAS; NAYS-0; ABSENT-0.

6. Presentation and Approval of Bills

Remmenga went over the list of bills presented for the period February 22, 2018 to April 18, 2018. The Board reviewed the list of checks.

President Lentine called for a motion for approval of bills.

TRUSTEE REYNDERS MOVED FOR APPROVAL OF BILLS AS PRESENTED. TRUSTEE ROSENTHAL SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEAL, CERQUA, LENTINE, REYNDERS, ROSENTHAL, SCHUESSLER, AND THOMAS; NAYS-0; ABSENT-0.

7. President's Report/Communication

Nothing to report.

8. Assurance Agency / Administration Report

- a) Claims update through March 2018: Remmenga reviewed the claims reports and loss ratio for medical plans is 104% year-to-date.
- b) Administration update from Remmenga included reminder of Board election request for candidates, the PCORI Fee will need to be filed/paid to the IRS in July by each library for which enrollment counts for 2017 will be sent out, and renewal projections through February 2018 activity show an estimated 4.1% increase.

9. Old Business:

- a) Discussion Item: Online System Update

Remmenga reported after further investigation that due to cost and functionality constraints an online system will not be implemented this year. This will be revisited looked at in future years to see if more suitable software becomes available.

10. New Business

- a) Action Item: Approval of Actuarial Engagement for FY2018 by Wakely Consulting Group

TRUSTEE THOMAS MOVED FOR APPROVAL OF THE FY2018 ACTUARIAL ENGAGEMENT BY WAKELY CONSULTING GROUP NOT TO EXCEED \$4,250. TRUSTEE CERQUA SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEAL, CERQUA, LENTINE, REYNDERS, ROSENTHAL, SCHUESSLER, AND THOMAS; NAYS-0; ABSENT-0.

- b) Action Item: Approval of Audit Engagement for FY2018 by Eder, Casella & Co.

TRUSTEE THOMAS MOVED FOR APPROVAL OF THE FY2018 AUDIT ENGAGEMENT BY EDER, CASELLA & CO. NOT TO EXCEED \$5,000. TRUSTEE CERQUA SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEAL, CERQUA, LENTINE, REYNDERS, ROSENTHAL, SCHUESSLER, AND THOMAS; NAYS-0; ABSENT-0.

- c) Discussion Item: FY2019 Budget – Draft#1

Remmenga reviewed the proposed FY2019 Budget. Any updates required will be made for final approval at the July 18<sup>th</sup> Board Meeting.

- d) Discussion Item: WIN Spring Meeting Agenda

Remmenga noted due to no new ACA updates and not implementing an online enrollment system there wasn't a need for the Spring Meeting. The Board agreed to cancel. Remmenga will send out an update to the membership instead.

11. Public Comment: President Lentine thanked Trustee Thomas for her many years of service to WIN and wished her well in her upcoming retirement.

Trustee Schuessler inquired as to the notification process from Dearborn National when a claim is approved. Remmenga will contact Dearborn and let Trustee Schuessler know.

12. Next Board Meeting Date and Location: After noting there were no pending issues to discuss it was determined the May Board Meeting could be cancelled. The next WIN Board Meeting will be on Wed, July 18, 2018 at Wauconda Area Public Library at 1 pm.

13. Adjournment

TRUSTEE THOMAS MOVED TO ADJOURN THE MEETING AT 1:51 P.M. TRUSTEE SCHUESSLER SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

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Secretary