

Wellness Insurance Network Board of Trustees Meeting  
Wednesday, December 13, 2017  
Schaumburg Township District Library, Schaumburg, IL

Minutes

1. Welcome

President Lentine called to order the meeting of the Wellness Insurance Network (WIN) Board of Trustees at 12:01 p.m.

2. Roll Call

Secretary Beal called roll. The following Trustees were present: Beal, Bochenski, Cerqua, Lentine, and Schuessler. The following Trustees were absent: Thomas.

Also in attendance: Scott Remmenga and Maryann Mileto from Assurance Agency

3. Approval of Agenda

TRUSTEE BOCHENSKI MOVED TO APPROVE THE AGENDA FOR DECEMBER 13, 2017. TRUSTEE SCHUESSLER SECONDED THE MOTION.

No changes or additions. President Lentine called for a vote to approve agenda as presented.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-1.

4. Executive Session for the Selection of a Person to Fill a Public Office

TRUSTEE BOCHENSKI MOVED TO GO INTO EXECUTIVE SESSION AT 12:04 PM TO DISCUSS SELECTION OF A PERSON TO FILL A PUBLIC OFFICE. TRUSTEE CERQUA SECONDED.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: BEAL, BOCHENSKI, CERQUA, LENTINE, AND SCHUESSLER; NAYS-0; ABSENT-1: THOMAS.

Trustee Thomas arrived at 12:09 PM.

TRUSTEE BEAL MOTIONED TO COME OUT OF EXECUTIVE SESSION AT 12:58 PM AND RETURN TO OPEN SESSION. TRUSTEE SCHUESSLER SECONDED.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-0.

5. Appointment of Board Vacancy

TRUSTEE CERQUA MOVED TO APPOINT LAUREN ROSENTHAL TO FILL THE BOARD VACANCY. TRUSTEE THOMAS SECONDED THE MOTION.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-0.

Trustee Rosenthal joined the meeting at 1:04 PM.

6. Approval of Minutes

TRUSTEE BOCHENSKI MOVED TO APPROVE BOARD MEETING MINUTES OF OCTOBER 18, 2017. TRUSTEE CERQUA SECONDED THE MOTION.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

7. Treasurer's Report - Financial Statements

a) Remmenga reviewed the Statement of Revenue and Expenditure Budget and Actual Reports for the periods ending October 31 and November 30, 2017.

b) Remmenga reviewed the Balance Sheets as of October 31 and November 30, 2017.

President Lentine called for a motion for approval of financial statements as presented.

TRUSTEE THOMAS MOVED FOR APPROVAL OF OCTOBER AND NOVEMBER 2017 FINANCIAL STATEMENTS AS PRESENTED. TRUSTEE SCHUESSLER SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEAL, BOCHENSKI, CERQUA, LENTINE, ROSENTHAL, SCHUESSLER, AND THOMAS; NAYS-0; ABSENT-0.

8. Presentation and Approval of Bills

Remmenga went over the list of bills presented for the period October 19, 2017 to December 13, 2017. The Board reviewed the list of checks.

President Lentine called for a motion for approval of bills.

TRUSTEE CERQUA MOVED FOR APPROVAL OF BILLS AS PRESENTED. TRUSTEE BOCHENSKI SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEAL, BOCHENSKI, CERQUA, LENTINE, ROSENTHAL, SCHUESSLER, AND THOMAS; NAYS-0; ABSENT-0.

9. President's Report/Communication

President Lentine welcomed Lauren Rosenthal to the Board.

10. Assurance Agency / Administration Report

- a) Claims update through November 2017: Remmenga reviewed the claims reports and combined claims are running at 103% of expected through November. There are now 8 large claims over \$50,000 through October. The November large claim detail information isn't available yet.
- b) Administration update from Remmenga included open enrollment is completed with exception of a couple outstanding issues requiring additional information for approval. The EyeMed implementation has been finalized and census loaded for the 1/1/18 effective date. Identification cards will be mailed and should arrive before 1/1. Dearborn certificate booklets will be updated as required for 1/1/18 to correctly note whether participating WIN members for basic life, long term disability and short disability are paid for by the library or contributory with the employee paying part or all of premium. This classification determines whether any benefit paid is taxable or not to the employee. Lastly, the annual registration with the IL Department of Insurance will be completed in January.

11. Old Business: None.

12. New Business

- a) Discussion Item: 1094/1095 IRS Reporting Process for 2017 tax year

Remmenga reported information for the 2017 filing of 1094/1095 B forms will be sent out and recommendation will be for the library to use their EIN on both the 1094 and 1095 B forms.

- b) Discussion Item: Online System Implementation Update

Remmenga reported additional investigation is under way to look at a different online enrollment system to see if another software is more robust to handle the many customization needs to function for the WIN pool. Additional information will be provided at the next Board Meeting.

- c) Discussion Item: Board Meeting Locations for 2018

After some discussion, it was decided Indian Trails Public Library would host the remaining 3 scheduled meetings for the fiscal year.

13. Public Comment: There was no public comment.

14. Next Board Meeting Date and Location: The next WIN Board Meeting will be on Wed, Feb 21, 2018 at Indian Trails Public Library at 1 pm.

15. Adjournment

TRUSTEE THOMAS MOVED TO ADJOURN THE MEETING AT 1:34 P.M. TRUSTEE SCHUESSLER SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

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Secretary