

Wellness Insurance Network Board of Trustees Meeting
Wednesday, October 22, 2014
Barrington Area Public Library, Barrington, IL

Minutes

1. Welcome

President Lentine called to order the meeting of the Wellness Insurance Network (WIN) Board of Trustees at 10:00 a.m.

2. Roll Call

Secretary Beal called roll. The following Trustees were present: Beal, Cerqua, Lentine, Pansch, Sarnoff, and Thomas.

Scott Remmenga, April Krzeczowski, Noreen Blair from Assurance Agency

Visitors: David Cain and David Cain Jr. from Milburn Cain & Co; Su Bochenski and Vandana Sehgal, Lincolnwood PLD; Lauren Rosenthal, Fox River Valley PLD; Barbara Griffiths, Wilmette PL; Sara Murray, Algonquin Area PL; Cherie Neave, Grayslake PL; Kathryn Schuessler, Schaumburg Township District Library; Megan Creel, Ela Library; Andrea Visione, Employee Benefits Corporation; Bonnie Owens, CCS; Nancy McDonald, Vernon Area PL; Robbyn Allbee, Round Lake Area PL; Tammy Surprise and Jim Smith, Barrington Area PL; Blanche Miyamoto, Morton Grove PL.

3. Appointment of Board Vacancy

TRUSTEE THOMAS MOVED TO APPOINT SU BOCHENSKI TO FILL THE OPEN POSITION ON THE WIN BOARD THROUGH 6/30/2015 DUE TO THE RESIGNATION OF LOUISE NEE. TRUSTEE PANSCH SECONDED THE MOTION.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0.

4. Approval of Agenda

TRUSTEE SARNOFF MOVED TO APPROVE AGENDA OF OCTOBER 22, 2014. TRUSTEE BOCHENSKI SECONDED THE MOTION.

No changes or additions. President Lentine called for a vote to approve agenda as presented.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0.

5. Approval of Minutes

TRUSTEE PANSCH MOVED TO APPROVE BOARD MEETING MINUTES OF SEPTEMBER 17, 2014. TRUSTEE SARNOFF SECONDED THE MOTION.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0.

6. Treasurer's Report - Financial Statements

a) Remmenga reviewed the statement of Revenue and Expenditure Budget and Actual Report for the period ending September 30, 2014.

b) Remmenga reviewed the Balance Sheet as of September 30, 2014.

President Lentine called for a motion for approval of financial statements as presented.

TRUSTEE THOMAS MOVED FOR APPROVAL OF FINANCIAL STATEMENTS AS PRESENTED. TRUSTEE PANSCH SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEAL, BOCHENSKI, CERQUA, LENTINE, PANSCH, SARNOFF, AND THOMAS; NAYS-0.

7. Presentation and Approval of Bills

Remmenga went over the list of bills presented for the period September 17, 2014 to October 22, 2014. The Board reviewed the list of checks.

President Lentine called for a motion for approval of bills.

TRUSTEE SARNOFF MOVED FOR APPROVAL OF BILLS AS PRESENTED. TRUSTEE BOCHENSKI SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEAL, BOCHENSKI, CERQUA, LENTINE, PANSCH, SARNOFF, AND THOMAS; NAYS-0.

Maryann Mileto, Assurance Agency arrived at 10:06 a.m.

8. President's Report/Communication

President Lentine had nothing to report.

9. Assurance Agency / Administration Report

a) Claim update through September 2014: Mileto reported claims were a little higher in September but remain within expected range this year.

10. New Business

a) Action Item: Acceptance of FY2014 Audit

David Cain and David Cain Jr. reviewed the audit and reported an unqualified opinion. The only adjustment required was the reduction of claims payable per the actuarial report. If there are questions upon further review the Board of Trustees are welcome to call the auditors and discuss. A pdf of the audit will be posted on the website once received.

TRUSTEE CERQUA MOVED TO ACCEPT THE FY2014 AUDIT. TRUSTEE SARNOFF SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED.
AYES-7: BEAL, BOCHENSKI, CERQUA, LENTINE, PANSCH, SARNOFF, AND THOMAS; NAYS-0.

b) Discussion Item: Sending Invoices Through Secure Email

Krzczkowski explained the need to start using secure email to send the invoices to protect member's information. This process will start with the November billing. If a member library hasn't used LIMRiCC's secure email before they will need to register to set up a password to login and read the secure email.

c) Discussion Item: Member Notification for Dependents Becoming Ineligible

Currently, members are notified of dependents being dropped when the monthly WIN invoice is received. BC/BS usually sends a notice approximately 30 days to the WIN administration before the dependent becomes ineligible. In order to assist the libraries going forward when the notice arrives from BC/BS Krzczkowski will notify the member library of the coming change in coverage. This will allow the library to talk with the employee and make any changes to payroll deductions timely.

11. Public Comment: None.

12. Next Board Meeting Date and Location: The next WIN Board Meeting will be on Wed, December 17, 2014 at 1:00 p.m. at Barrington Area Public Library.

13. Adjournment

TRUSTEE BOCHENSKI MOVED TO ADJOURN THE MEETING AT 10:32 A.M.
TRUSTEE SARNOFF SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7: BEAL, BOCHENSKI, CERQUA, LENTINE, PANSCH, SARNOFF, AND THOMAS; NAYS-0.

Secretary