

Wellness Insurance Network Board of Trustees Meeting  
Wednesday, June 27, 2012  
Barrington Public Library

Minutes

1. Welcome

Vice President Roberta Thomas called to order the meeting of the Wellness Insurance Network (WIN) Board of Trustees at 2:05 p.m.

2. Roll Call

Secretary Beal called roll. The following Trustees were present: Beal, Cerqua, Lentine, Nee, Thomas, Sarnoff. Trustees absent: Pansch

3. Approval of Agenda

TRUSTEE LENTINE MOVED TO APPROVE AGENDA OF JUNE 27, 2012.  
TRUSTEE CERQUA SECONDED THE MOTION.

No changes or additions. Vice President Thomas called for a vote to approve agenda as presented.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0;  
ABSENT: 1.

4. Approval of Minutes

TRUSTEE BEAL MOVED TO APPROVE BOARD MEETING MINUTES OF MAY 23, 2012. TRUSTEE CERQUA SECONDED THE MOTION.

No changes or additions. Vice President Thomas called for a vote to approve minutes as presented.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0;  
ABSENT: 1.

5. Presentation of Bills

Trustee Lentine presented the list of bills for the period May 24 to June 27, 2012. Board reviewed list of checks. No comments or questions.

6. Treasurer's Report - Financial Statement ending May 31, 2012

- a) Trustee Lentine reviewed the statement of Revenue and Expenditure Budget and Actual Report for the period ending May 31, 2012.
- b) Trustee Lentine reviewed the Balance Sheet for the period ending May 31, 2012. No questions or comments.

7. Approval of Bills

Vice President Thomas called for a motion for approval of bills and financial statement as presented.

TRUSTEE LENTINE MOVED TO APPROVE PAYMENT OF BILLS AND FINANCIAL STATEMENT AS PRESENTED. TRUSTEE BEAL SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, THOMAS AND SARNOFF; NAYS-0; ABSENT-1. PANSCH

8. Committee Reports

a) Assurance Agency – Maryann Mileto updated the Board on the May claims, pending claims, aggregate report and the transition process with bank setup for claims funding.

b) Innovation Experts – Dale Lawrence updated the Board on the WIN Trust balance to date and working with Scott Remmenga on the transition list.

9. President's Report – Election update. Vice President Thomas indicated that the two candidates were elected for the two 3-year terms. Election of officers will be on the July agenda.

10. Communications - None

11. Old Business - None

12. New Business

a) Action item- WIN Budget FY2012-2013 for approval – Scott presented the updated WIN budget for FY12-13. Items included on the updated version included additional members to the group – Dundee, Somonauk and SWAN and expense for LIMRiCC to facilitate the audit field work.

TRUSTEE BEAL MOVED TO APPROVE WIN BUDGET FY12-13 AS PRESENTED. TRUSTEE SARNOFF SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, THOMAS AND SARNOFF; NAYS-0; ABSENT-1. PANSCH

b) Action item – WIN board meetings schedule FY2012-2013 – Board reviewed the schedule of dates for the FY12-13 board meetings.

TRUSTEE NEE MOVED TO ACCEPT THE BOARD MEETING SCHEDULE AS PRESENTED. TRUSTEE BEAL SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1.

c) Action Item - New Member library application for Somonauk Library – Member application to join the WIN plan was reviewed and accepted. One person enrollment.

TRUSTEE LENTINE MOVED TO ACCEPT SOMONAUK LIBRARY APPLICATION TO JOIN THE WIN PLAN. TRUSTEE CERQUA SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, THOMAS AND SARNOFF; NAYS-0; ABSENT-1.  
PANSCH

d) Action Item - New Member library application for Dundee Library – Member application to join the WIN plan was reviewed and accepted. Twenty two person enrollment.

TRUSTEE LENTINE MOVED TO ACCEPT DUNDEE LIBRARY APPLICATION TO JOIN THE WIN PLAN. TRUSTEE CERQUA SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, THOMAS AND SARNOFF; NAYS-0; ABSENT-1.  
PANSCH

e) Action Item - New Member library application for SWAN – Member application to join the WIN life insurance plan was reviewed and accepted.

TRUSTEE SARNOFF MOVED TO ACCEPT SWAN APPLICATION TO JOIN THE WIN LIFE INSURANCE PLAN. TRUSTEE BEAL SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, THOMAS AND SARNOFF; NAYS-0; ABSENT-1.  
PANSCH

f) Action Item – Eligibility to be uniform for all provider plans – MaryAnn Mileto and the Board discussed the plans eligibility dates for medical, dental and ancillary plans and agreed to make a uniform eligibility date for all provider plans. Board also discussed the minimum number of hours to be eligible for dental. The board consensus was 20 hours and will add to next month’s agenda for approval.

TRUSTEE SARNOFF MOVED TO APPROVE ONE ELIGIBILITY DATE FOR ALL PROVIDER PLANS (1<sup>ST</sup> OF THE MONTH FOLLOWING 30 DAYS). TRUSTEE CERQUA SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, THOMAS AND SARNOFF; NAYS-0; ABSENT-1. PANSCH

g) Action Item – Bank authority approval – Board discussed authorization to allow Scott and April of LIMRiCC access to Cole Taylor Bank accounts for plan administration.

TRUSTEE LENTINE MOVED TO AUTHORIZE SCOTT REMMENGA AND APRIL KRZECZKOWSKI (LIMRiCC) ACCESS TO COLE TAYLOR BANK ACCOUNTS. TRUSTEE SARNOFF SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, THOMAS AND SARNOFF; NAYS-0; ABSENT-1. PANSCH

h) Action Item – Authorize EFT payment for budgeted monthly vendors – Board discussed authorization to allow automatic monthly EFT payments to vendors.

TRUSTEE LENTINE MOVED TO AUTHORIZE MONTHLY EFT PAYMENTS TO VENDORS. TRUSTEE NEE SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, THOMAS AND SARNOFF; NAYS-0; ABSENT-1. PANSCH

i) Action Item – Prep work of 2012 Audit – Board discussed authorization to allow Scott and April of LIMRiCC to work with auditors on the prep work and completion of the FY 2011-2012 WIN audit.

TRUSTEE CERQUA MOVED TO AUTHORIZE SCOTT REMMENGA AND APRIL KRZECZKOWSKI (LIMRiCC) TO FACILITATE AUDIT WORK FOR FY 2011-2012. TRUSTEE LENTINE SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, THOMAS AND SARNOFF; NAYS-0; ABSENT-1. PANSCH

j) Discussion of transition of administration – Scott reviewed list of transition items that have been done in cooperation with Dale and Donna. Items to be done include election of officers, bank documentation to be updated and planning of fall wellness screenings.

13. Public Comment - None

14. Adjournment

TRUSTEE NEE MOVED TO ADJOURN THE MEETING AT 3:05 P.M. TRUSTEE LENTINE SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1.

Next meeting:

July 25, 2012 – Regular Meeting, 2 p.m. Barrington Public Library

---

Secretary