

Wellness Insurance Network Board of Trustees Meeting
Wednesday, February 22, 2012, 2:00 p.m.
Barrington Area Public Library

Minutes

1. Welcome

President Detlev Pansch called to order the meeting of the Wellness Insurance Network (WIN) Board of Trustees at 2:02 p.m.

2. Roll Call

Secretary Beal called roll. The following Trustees were present: Beal, Cerqua, Lentine, Nee, Pansch, Thomas. Trustees absent: Sarnoff.

3. Approval of Agenda

TRUSTEE THOMAS MOVED TO APPROVE AGENDA OF FEBRUARY 22, 2012.
TRUSTEE LENTINE SECONDED THE MOTION.

No changes or additions. President Pansch called for a vote to approve agenda as presented.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0;
ABSENT: 1.

4. Approval of Minutes

TRUSTEE NEE MOVED TO APPROVE BOARD MEETING MINUTES OF
JANUARY 25, 2012. TRUSTEE CERQUA SECONDED THE MOTION.

No changes or additions. President Pansch called for a vote to approve minutes as presented.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0;
ABSENT: 1.

5. Presentation of Bills

Trustee Lentine presented the list of bills for the period January 26 to February 22, 2012.
Board reviewed list of checks. No comments or questions.

6. Treasurer's Report - Financial Statement ending January 31, 2012

- a) Trustee Lentine reviewed the statement of Revenue and Expenditure Budget and Actual Report for the period ending January 31, 2012. No comments.
- b) Trustee Lentine reviewed the Balance Sheet for the period ending January 31, 2012. Trustee Cerqua pointed out balance total on one column was incorrect. Lawrence will correct formula.

7. Approval of Bills

President Pansch called for a motion for approval of bills and financial statement as presented.

TRUSTEE LENTINE MOVED TO APPROVE PAYMENT OF BILLS AND FINANCIAL STATEMENT AS PRESENTED. TRUSTEE THOMAS SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, PANSCH, AND THOMAS; NAYS-0; ABSENT-1: SARNOFF.

8. Committee Reports

a) Innovation Experts – Dale Lawrence reported that she sent out Request for Proposals letters to four audit firms. Lawrence reviewed the budget timeline for plan year 2012/2013. Lawrence asked Board to set tentative date for the Spring Group Insurance Meeting. Board suggested a tentative meeting date on May 23 at 9:30 am with the Board Meeting to follow. Location to be determined.

b) Allied Update – Mindee Zis reported on the monthly Aggregate Report ending January 31, 2012. Zis also distributed the Allied update regarding Caremark Formulary Exclusion List. Zis prepared and distributed a draft memo regarding active at work status for employees out on medical leave. Board will review draft memo and comment at next board meeting. Zis also handed out a Cadillac Plan Tax Calculation chart for the board to review.

c) Assurance Agency – Maryann Mileto and Liz Smith distributed their presentation report to the board and reviewed their preliminary finding. A timeline to market the plan was presented and proposals will be gathered and presented at the March board meeting.

9. President's Report – Discussion of Election Process 2012. President Pansch reviewed the election process and indicated that 2 positions are up for election this year. The call for candidates will be done electronically and the timeline is from April 1 - 30. Electronic voting will be done from May 15 to June 15.

10. Communications - None

11. Old Business - None

12. New Business

a) Discussion to create Finance Committee to review Audit RFP's and Budget – Dale Lawrence asked the Board if a Finance Committee is needed to review the audit RFP's and upcoming plan year budget. Board discussed and indicated no interest in forming a Finance Committee. Treasurer will work with Dale Lawrence on RFP's and budget.

b) Authorization of Assurance Agency to act on behalf of WIN to market the program. The board reviewed the timeline to market the WIN plan. Assurance Agency indicated no cost to the plan at this time to go out and market the program.

TRUSTEE LENTINE MOVED TO APPROVE AUTHORIZATION OF ASSURANCE AGENCY TO ACT ON BEHALF OF WIN TO MARKET THE INSURANCE PLAN. TRUSTEE BEAL SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6: BEAL, CERQUA, LENTINE, NEE, PANSCH, AND THOMAS; NAYS-0; ABSENT-1: SARNOFF.

13. Public Comments - none

14. Adjournment

TRUSTEE THOMAS MOVED TO ADJOURN THE MEETING AT 3:28 P.M. TRUSTEE NEE SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1.

Next meeting:

WIN Regular Mtg. – March 28, 2012, 2:00 p.m. at the Barrington Public Library

Secretary