

Wellness Insurance Network Board of Trustees Meeting
Wednesday, June 22, 2011, 2:00 p.m.
Barrington Area Public Library

Minutes

1. Welcome

President Detlev Pansch called to order the meeting of the Wellness Insurance Network (WIN) Board of Trustees at 2:00 p.m.

2. Roll Call

Secretary Cordt called roll. The following Trustees were present: Pansch, Cerqua, Beal, Cordt. Absent: Lentine, Thomas, Campe.

3. Approval of Agenda

TRUSTEE BEAL MOVED TO APPROVE AGENDA OF JUNE 22, 2011. TRUSTEE CERQUA SECONDED THE MOTION.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-4; NAYS-0; ABSENT: 3: LENTINE, THOMAS, CAMPE.

4. Approval of Minutes

TRUSTEE BEAL MOVED TO APPROVE BOARD MEETING MINUTES OF MAY 25, 2011. TRUSTEE CERQUA SECONDED THE MOTION.

Trustee Cordt noted that minutes from May 25, 2011 should read "Trustee Beal called roll" due to Trustee Cordt arrival after the roll call. President Pansch called for a motion to approve minutes as amended.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-4; NAYS-0; ABSENT: 3 LENTINE, THOMAS, CAMPE.

5. Presentation of Bills

Dale Lawrence presented the list of bills for the period May 26, 2011 – June 22, 2011. Board reviewed check register list. No questions or changes.

6. Treasurer's Report - Financial Statement ending May 31, 2011.

Dale Lawrence reviewed the statement of revenue and expenditure report for the month of May 2011. No questions or changes.

7. Approval of Bills

President Pansch called for a motion for approval of bills and financial statement as presented.

TRUSTEE CORDT MOVED TO APPROVE PAYMENT OF BILLS AND FINANCIAL STATEMENT AS PRESENTED. TRUSTEE CERQUA SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-4: PANSCH, CERQUA, CORDT, BEAL; NAYS-0; ABSENT-3 LENTINE, CAMPE, THOMAS.

8. Committee Reports

Trustee Thomas arrived at 2:08 p.m.

Innovation Experts –

- Dale Lawrence discussed with the Board a possible board orientation packet for new board members. Items to be included: By-Laws, Investment Policy, D&O insurance, previous board minutes, copy of participation agreement and vendor contracts. Board suggested that the orientation packet be in an electronic format.

Allied Update –

- Mindee Zis reviewed the plan changes that are required by law effective July 1, 2011 and Allied recommended plan changes. Discussion was held for each plan category affected and recommendations were noted.

9. President's Report- President Pansch reported the results of the elections. New board members will be notified.

10. Communications-

- Trustee Beal informed the Board of a personnel COBRA issue. Informational discussion. No action needed.
- Trustee Cerqua asked if rates could be locked in earlier than May of each year. Mindee Zis indicated that the stop loss carrier needs 10 months of claim history before submitting rates. A tentative Special Renewal meeting has been scheduled for May 9, 2012 to discuss rates for FY2012-13.

11. Old Business - none

12. New Business

a) WIN Budget FY 2011-2012 for approval– Lawrence submitted the final budget for FY 2011-2012. No changes. President Pansch called for a motion to adopt the final WIN budget FY11-12 as presented.

TRUSTEE BEAL MOVED TO ADOPT FY 2011-2012 WIN BUDGET AS PRESENTED. TRUSTEE THOMAS SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5; BEAL, CERQUA, CORDT, PANSCH, & THOMAS; NAYS-0; ABSENT: 2, CAMPE, LENTINE.

b) Plan document changes for approval – No further discussion or changes. President Pansch called for a motion to accept the plan document changes as discussed with an effective date of July 1, 2011.

TRUSTEE BEAL MOVED TO ACCEPT THE PLAN DOCUMENT CHANGES AS DISCUSSED. TRUSTEE THOMAS SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5; BEAL, CERQUA, CORDT, PANSCH, & THOMAS; NAYS-0; ABSENT: 2, CAMPE, LENTINE.

c) Discussion of distribution of information to WIN members – Board discussed type of reports and a timeline to distribute to WIN members. Board recommended that Dale Lawrence email a quarterly financial statement to the director of each participating member library.

d) Claim Settlement Policy – Dale Lawrence presented a final draft copy of the Claim Settlement Policy. Board discussed and noted some changes in the Procedures section. Pansch called for a motion to adopt the Claim Settlement Policy as amended.

TRUSTEE CERQUA MOVED TO ADOPT THE CLAIM SETTLEMENT POLICY AS AMENDED. TRUSTEE CORDT SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5; BEAL, CERQUA, CORDT, PANSCH, & THOMAS; NAYS-0; ABSENT: 2, CAMPE, LENTINE.

e) WIN Board Meeting dates schedule – Dale Lawrence presented a schedule of WIN Board Meeting dates for FY 2011-2012. Meetings will tentatively be scheduled on the fourth Wednesday of each month, excluding December. Pansch called for a motion to set the WIN Board Meeting schedule as amended.

TRUSTEE THOMAS MOVED TO SET WIN BOARD MEETING SCHEDULE FOR FY2011-2012 AS AMENDED. TRUSTEE CERQUA SECONDED THE MOTION.

UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT: 2, CAMPE, LENTINE.

f) Innovation Experts Service Agreement – Dale Lawrence presented the Innovation Experts Service Agreement for FY 2011-2012. No changes. President Pansch called for a motion to approve the Innovation Experts Service Agreement as presented.

TRUSTEE THOMAS MOVED TO APPROVE THE INNOVATION EXPERTS SERVICE AGREEMENT AS PRESENTED. TRUSTEE BEAL SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5; BEAL, CERQUA, CORDT, PANSCH, & THOMAS; NAYS-0; ABSENT: 2, CAMPE, LENTINE.

g) Innovation Experts Business Associates Agreement – Dale Lawrence presented the Innovation Experts Business Associates Agreement for FY 2011-2012. No changes. President Pansch called for a motion to adopt the Innovation Experts Business Associates Agreement as presented.

TRUSTEE CERQUA MOVED TO ADOPT THE INNOVATION EXPERTS BUSINESS ASSOCIATES AGREEMENT AS PRESENTED. TRUSTEE BEAL SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5; BEAL, CERQUA, CORDT, PANSCH, & THOMAS; NAYS-0; ABSENT: 2, CAMPE, LENTINE.

13. Public Comments - none

14. Adjournment

TRUSTEE THOMAS MOVED TO ADJOURN THE MEETING AT 4:05 P.M. TRUSTEE BEAL SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT: 2, CAMPE, LENTINE.

Next meeting:

Regular Meeting, July 27, 2011 - cancelled

Regular Meeting, August 24, 2011 2:00 p.m. – Barrington Public Library

Secretary